

**CAPITAL AREA AGENCY ON AGING -
DISTRICT II, INC.**

BATON ROUGE, LOUISIANA

JUNE 30, 2024



**CAPITAL AREA
AGENCY ON AGING**

We Know...Aging Matters

TABLE OF CONTENTS

Independent auditor's report	1 - 3
Financial Statements:	
Statements of financial position	4
Statements of activities	5 - 6
Statements of functional expenses	7
Statements of cash flows	8
Notes to financial statements	9 - 16
Supplemental information:	
Description of programs	18 - 20
Detailed schedule of program activities	21
Schedule of changes in fixed assets	22
Schedule of expenditures of federal awards	23
Notes to the schedule of expenditures of federal awards	24
Schedule of compensation, benefits, and other payments to Agency heads	25
Independent auditor's report on internal control over financial reporting and on compliance and other matters based on an audit of financial statements performed in accordance with <i>Government Auditing Standards</i>	26 - 27
Independent auditor's report on compliance for each major program and on internal control over compliance required by the Uniform Guidance	28 - 30
Summary of audit results and schedule of findings and questioned costs	31 - 32



INDEPENDENT AUDITOR'S REPORT

The Board of Directors
Capital Area Agency on Aging - District II, Inc.

Opinion

We have audited the accompanying financial statements of Capital Area Agency on Aging - District II, Inc. (a nonprofit organization), which comprise the statements of financial position as of June 30, 2024 and 2023, and the related statements of activities, functional expenses, and cash flows for the years then ended and the related notes to the financial statements.

In our opinion, the financial statements referred to above present fairly, in all material respects, the financial position of Capital Area Agency on Aging - District II, Inc. as of June 30, 2024 and 2023, and the changes in its net assets and its cash flows for the years then ended in accordance with accounting principles generally accepted in the United States of America.

Basis for Opinion

We conducted our audit in accordance with auditing standards generally accepted in the United States of America. Our responsibilities under those standards are further described in the Auditor's Responsibilities for the Audit of the Financial Statements section of our report. We are required to be independent of Capital Area Agency on Aging – District II, Inc. and to meet our other ethical responsibilities in accordance with the relevant ethical requirements relating to our audit. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

Responsibilities of Management for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, management is required to evaluate whether there are conditions or events, considered in the aggregate, that raise substantial doubt about Capital Area Agency on Aging – District II, Inc.'s ability to continue as a going concern within one year after the date that the financial statements are available to be issued.

Auditor's Responsibilities for the Audit of the Financial Statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance but is not absolute assurance and therefore is not a guarantee that an audit conducted in accordance with generally accepted auditing standards will always detect a material misstatement when it exists. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control. Misstatements are considered material if there is a substantial likelihood that, individually or in the aggregate, they would influence the judgment made by a reasonable user based on the financial statements.

In performing an audit in accordance with generally accepted auditing standards, we:

- Exercise professional judgment and maintain professional skepticism throughout the audit.
- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, and design and perform audit procedures responsive to those risks. Such procedures include examining, on a test basis, evidence regarding the amounts and disclosures in the financial statements.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of Capital Area Agency on Aging - District II, Inc.'s internal control. Accordingly, no such opinion is expressed.
- Evaluate the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluate the overall presentation of the financial statements.
- Conclude whether, in our judgment, there are conditions or events, considered in the aggregate, that raise substantial doubt about Capital Area Agency on Aging - District II, Inc.'s ability to continue as a going concern for a reasonable period of time.

We are required to communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit, significant audit findings, and certain internal control related matters that we identified during the audit.

Report on Supplementary Information

Our audit was conducted for the purpose of forming an opinion on the financial statements as a whole. The accompanying supplemental information, description of programs on pages 18 through 20, the detailed schedule of program activities on page 21, the schedule of changes in fixed assets on page 22, and the schedule of compensation, benefits, and other payments to Agency heads on page 25 are presented for the purposes of additional analysis and are not a required part of the basic financial statements. The accompanying schedule of expenditures of federal awards on page 23 through 24, as required by Title 2 *U.S. Code of Federal Regulations* (CFR) Part 200, *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards*, is presented for purposes of additional analysis and is also not a required part of the financial statements.

Such information is the responsibility of management and was derived from and relates directly to the underlying accounting and other records used to prepare the financial statements. The information has been subjected to the auditing procedures applied in the audit of the financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the financial statements or to the financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the information is fairly stated, in all material respects, in relation to the financial statements as a whole.

Other Reporting Required by *Government Auditing Standards*

In accordance with *Government Auditing Standards*, we have also issued our report dated December 18, 2024 on our consideration of Capital Area Agency on Aging - District II, Inc.'s internal control over financial reporting and our tests of its compliance with certain provisions of laws, regulations, contracts and grants agreements and other matters. The purpose of that report is to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering Capital Area Agency on Aging - District II, Inc.'s internal control over financial reporting and compliance.

F. A. Champagne & Co., LLP
Baton Rouge, Louisiana
December 18, 2024

**CAPITAL AREA AGENCY ON AGING -
DISTRICT II, INC.**
STATEMENTS OF FINANCIAL POSITION
June 30, 2024 and 2023

	2024	2023
ASSETS		
CURRENT ASSETS		
Cash	\$ 635,801	\$ 727,681
Receivables on funding contracts	372,494	394,207
Due from subcontractors	232,333	143,978
Other receivables	21,615	36,434
Prepaid expenses	6,532	17,463
	1,268,775	1,319,763
 FIXED ASSETS (NET)	 3,997	 5,242
	\$ 1,272,772	\$ 1,325,005
 CURRENT LIABILITIES		
Accounts payable and accrued expenses	\$ 326,818	\$ 280,370
Deferred revenue	11,350	17,950
Due to subcontractors	395,140	367,855
Accrued compensated absences	32,226	32,083
	765,534	698,258
 NET ASSETS		
Net assets without donor restrictions	22,450	6,569
Net assets with donor restrictions	484,788	620,178
	507,238	626,747
	\$ 1,272,772	\$ 1,325,005

See accompanying notes to the financial statements

CAPITAL AREA AGENCY ON AGING - DISTRICT II, INC.

STATEMENTS OF ACTIVITIES

Years ended June 30, 2024 and 2023

	2024			2023		
	Without Donor Restrictions	With Donor Restrictions	Total	Without Donor Restrictions	With Donor Restrictions	Total
SUPPORT AND REVENUE						
Governor's Office of Elderly Affairs	\$ -	\$ 5,340,002	\$ 5,340,002	\$ -	\$ 5,172,702	\$ 5,172,702
Department of Insurance	-	14,250	14,250	-	10,284	10,284
Capital Area United Way	-	1,431	1,431	-	2,319	2,319
Local Support - Title IIIC-1/IIIC-2 Meals	-	1,485,172	1,485,172	-	1,408,742	1,408,742
Other support and revenues	71,104	-	71,104	50,904	-	50,904
Interest income	3,238	-	3,238	2,678	-	2,678
	<u>74,342</u>	<u>6,840,855</u>	<u>6,915,197</u>	<u>53,582</u>	<u>6,594,047</u>	<u>6,647,629</u>
Net assets released from restrictions	<u>6,976,245</u>	<u>(6,976,245)</u>	<u>-</u>	<u>6,693,830</u>	<u>(6,693,830)</u>	<u>-</u>
	<u>7,050,587</u>	<u>(135,390)</u>	<u>6,915,197</u>	<u>6,747,412</u>	<u>(99,783)</u>	<u>6,647,629</u>
EXPENSES						
Grants and allocations	1,981,200	-	1,981,200	2,248,939	-	2,248,939
Functional expenses:						
Program services						
Title III-C-1 Congregate Meals	734,766	-	734,766	598,142	-	598,142
Title III-C-2 Home Delivered Meals	2,309,991	-	2,309,991	2,130,490	-	2,130,490
Title III-D Preventive Health	64,961	-	64,961	69,991	-	69,991
Aging and Disability Resource Center/SenioRx	199,625	-	199,625	181,869	-	181,869
LTC Ombudsman	505,624	-	505,624	452,453	-	452,453
Senior Community Services Employment Program	662,682	-	662,682	633,935	-	633,935
Evidence-Based Wellness	8,078	-	8,078	5,749	-	5,749
State Public Health Grant	191,367	-	191,367	35,266	-	35,266

Continued

	2024			2023		
	Without Donor Restrictions	With Donor Restrictions	Total	Without Donor Restrictions	With Donor Restrictions	Total
Medicare Enrollment Assistance Program (MIPPA)	2,630	-	2,630	2,585	-	2,585
CMS Research Demonstration & Evaluation (MIPPA)	2,205	-	2,205	1,825	-	1,825
MIPPA - SHIIP	8,700	-	8,700	2,800	-	2,800
Total program services	4,690,629	-	4,690,629	4,115,105	-	4,115,105
Fundraising	4,503	-	4,503	4,004	-	4,004
Management and general	358,374	-	358,374	370,560	-	370,560
Total functional expenses	5,053,506	-	5,053,506	4,489,669	-	4,489,669
Total expenses	7,034,706	-	7,034,706	6,738,608	-	6,738,608
Change in net assets before operating transfers	15,881	(135,390)	(119,509)	8,804	(99,783)	(90,979)
Other financing sources (uses)						
Operating transfers	-	-	-	-	-	-
Change in net assets	15,881	(135,390)	(119,509)	8,804	(99,783)	(90,979)
Net assets - beginning of year	6,569	620,178	626,747	(2,235)	719,961	717,726
Net assets - end of year	\$ 22,450	\$ 484,788	\$ 507,238	\$ 6,569	\$ 620,178	\$ 626,747

See accompanying notes to the financial statements

CAPITAL AREA AGENCY ON AGING - DISTRICT II, INC.
STATEMENTS OF FUNCTIONAL EXPENSES
Years ended June 30, 2024 and 2023

FY 2024

	Title IIIC-1 - Congregate Meals	Title IIIC-2 - Home Delivered Meals	Title III-D - Preventive Health	CMS Research Demonstrations & Evaluations MIPPA - AAA	Medicare Enrollment Assistance Program - MIPPA - ADRC	Medicare Enrollment Assistance Program - MIPPA - SHIP	Aging and Disability Resource Center /SenioRx
Catered Meals	\$ 734,766	\$ 2,309,991	\$ -	\$ -	\$ -	\$ -	\$ -
Salaries	-	-	43,935	758	1,251	1,083	137,261
Payroll Taxes	-	-	3,524	62	98	92	11,373
Benefits	-	-	5,356	39	83	43	13,139
Travel	-	-	1,749	-	-	-	1,101
Advertising	-	-	-	-	-	-	-
Dues and Subscriptions	-	-	3,496	-	-	-	-
Equipment Maintenance	-	-	120	-	-	-	1,060
Postage and Shipping	-	-	-	-	-	184	1,000
Printing and Publications	-	-	-	939	-	1,000	1,000
Occupancy	-	-	2,786	300	1,198	1,717	13,073
Telephone	-	-	557	-	-	1,651	3,158
Software Licensing	-	-	174	107	-	1,687	4,060
Equipment Rental	-	-	111	-	-	-	899
Insurance	-	-	437	-	-	601	2,962
Office Supplies	-	-	945	-	-	603	3,473
Conference and Training	-	-	-	-	-	-	110
Other Contractual Services	-	-	822	-	-	39	2,398
Accounting	-	-	896	-	-	-	3,345
Depreciation	-	-	53	-	-	-	213
Miscellaneous Expense	-	-	-	-	-	-	-
Total Functional Expenses	\$ 734,766	\$ 2,309,991	\$ 64,961	\$ 2,205	\$ 2,630	\$ 8,700	\$ 199,625

FY 2023

	Title IIIC-1 - Congregate Meals	Title IIIC-2 - Home Delivered Meals	Title III-D - Preventive Health	CMS Research Demonstrations & Evaluations MIPPA - AAA	Medicare Enrollment Assistance Program - MIPPA - ADRC	Medicare Enrollment Assistance Program - MIPPA - SHIP	Aging and Disability Resource Center /SenioRx
Catered Meals	\$ 598,142	\$ 2,130,490	\$ -	\$ -	\$ -	\$ -	\$ -
Salaries	-	-	47,692	985	1,167	-	128,184
Payroll Taxes	-	-	4,036	83	94	-	10,410
Benefits	-	-	1,805	84	82	-	7,273
Travel	-	-	4,783	-	-	-	1,091
Advertising	-	-	-	-	-	-	-
Dues and Subscriptions	-	-	2,057	-	-	-	39
Equipment Maintenance	-	-	-	-	-	-	494
Postage and Shipping	-	-	-	-	-	-	1,341
Printing and Publications	-	-	278	-	-	-	335
Occupancy	-	-	3,423	588	1,242	1,188	14,474
Telephone	-	-	269	-	-	-	3,182
Software Licensing	-	-	274	-	-	-	4,060
Equipment Rental	-	-	418	-	-	-	1,151
Insurance	-	-	1,905	-	-	-	2,814
Office Supplies	-	-	407	85	-	1,612	1,543
Conference and Training	-	-	298	-	-	-	150
Other Contractual Services	-	-	1,150	-	-	-	2,648
Accounting	-	-	1,144	-	-	-	2,468
Depreciation	-	-	52	-	-	-	212
Miscellaneous Expense	-	-	-	-	-	-	-
Total Functional Expenses	\$ 598,142	\$ 2,130,490	\$ 69,991	\$ 1,825	\$ 2,585	\$ 2,800	\$ 181,869

See accompanying notes to the financial statements

Evidence-Based Wellness	Long Term Care Ombudsman Program	Senior Community Services Employment Program (SCSEP)	State Public Health	Total Program Services	Fundraising	Management and General	Total
\$ -	\$ -	\$ -	\$ -	\$ 3,044,757	\$ -	\$ -	\$ 3,044,757
1,752	303,288	571,418	11,410	1,072,156	-	209,348	1,281,504
138	24,452	44,198	1,055	84,992	-	16,462	101,454
268	42,237	16,137	1,218	78,520	-	30,452	108,972
1,163	29,131	3,514	-	36,658	-	7,752	44,410
-	25,000	-	-	25,000	-	783	25,783
-	150	-	-	3,646	-	660	4,306
120	61	1,133	-	2,494	-	339	2,833
-	744	1,173	-	3,101	-	1,128	4,229
-	10,834	492	-	14,265	486	1,067	15,818
2,875	5,182	5,527	-	32,658	-	21,399	54,057
311	11,606	2,485	-	19,768	-	6,114	25,882
-	563	427	-	7,018	-	4,934	11,952
225	264	830	167	2,496	-	803	3,299
426	5,309	2,120	-	11,855	-	2,981	14,836
36	9,842	1,194	61,880	77,973	-	3,596	81,569
-	4,845	811	-	5,766	-	2,085	7,851
351	25,092	1,264	115,637	145,603	-	24,324	169,927
413	6,268	2,171	-	13,093	-	4,307	17,400
-	426	159	-	851	-	394	1,245
-	330	7,629	-	7,959	4,017	19,446	31,422
<u>\$ 8,078</u>	<u>\$ 505,624</u>	<u>\$ 662,682</u>	<u>\$ 191,367</u>	<u>\$ 4,690,629</u>	<u>\$ 4,503</u>	<u>\$ 358,374</u>	<u>\$ 5,053,506</u>

Evidence-Based Wellness	Long Term Care Ombudsman Program	Senior Community Services Employment Program (SCSEP)	State Public Health	Total Program Services	Fundraising	Management and General	Total
\$ -	\$ -	\$ -	\$ -	\$ 2,728,632	\$ -	\$ -	\$ 2,728,632
3,621	301,736	544,386	-	1,027,771	-	233,616	1,261,387
300	24,368	42,212	-	81,503	-	18,735	100,238
376	40,746	16,988	-	67,354	-	33,252	100,606
139	22,343	3,303	-	31,659	-	4,587	36,246
-	-	-	-	-	-	3,996	3,996
-	407	39	-	2,542	-	769	3,311
-	-	494	-	988	-	-	988
-	53	1,141	-	2,535	-	2,630	5,165
13	6,548	340	-	7,514	170	284	7,968
-	4,688	6,360	-	31,963	-	22,095	54,058
279	8,940	1,874	-	14,544	-	4,437	18,981
-	3,883	674	-	8,891	-	5,513	14,404
206	471	1,172	99	3,517	-	1,269	4,786
427	4,164	1,990	-	11,300	-	2,882	14,182
-	10,693	983	-	15,323	-	3,858	19,181
-	3,200	626	1,350	5,624	-	3,365	8,989
153	13,190	2,505	33,817	53,463	-	18,615	72,078
235	6,598	800	-	11,245	-	6,055	17,300
-	425	159	-	848	-	395	1,243
-	-	7,889	-	7,889	3,834	4,207	15,930
<u>\$ 5,749</u>	<u>\$ 452,453</u>	<u>\$ 633,935</u>	<u>\$ 35,266</u>	<u>\$ 4,115,105</u>	<u>\$ 4,004</u>	<u>\$ 370,560</u>	<u>\$ 4,489,669</u>

CAPITAL AREA AGENCY ON AGING - DISTRICT II, INC.
STATEMENTS OF CASH FLOWS

Years ended June 30, 2024 and 2023

	2024	2023
CASH FLOWS FROM OPERATING ACTIVITIES		
Change in net assets	\$ (119,509)	\$ (90,979)
Adjustments to reconcile change in net assets to net cash provided by (used in) operating activities:		
Depreciation	1,245	1,243
Decrease (increase) in:		
Receivables on funding contracts	21,713	(93,406)
Due from subcontractors and others	(73,536)	(79,684)
Prepaid expenses	10,931	(5,113)
Increase (decrease) in:		
Accounts payable and accrued expenses	46,448	(206,717)
Due to subcontractors	27,285	60,401
Deferred revenue	(6,600)	16,125
Accrued compensated absences	143	(967)
Net cash provided by (used in) operating activities	(91,880)	(399,097)
CASH FLOWS FROM INVESTING ACTIVITIES		
Purchase of equipment	-	(5,580)
Net cash used in investing activities	-	(5,580)
CASH FLOWS FROM FINANCING ACTIVITIES		
Net cash provided by financing activities	-	-
NET INCREASE (DECREASE) IN CASH	(91,880)	(404,677)
Cash - beginning of year	727,681	1,132,358
Cash - end of year	\$ 635,801	\$ 727,681

See accompanying notes to the financial statements

CAPITAL AREA AGENCY ON AGING -DISTRICT II, INC. NOTES TO FINANCIAL STATEMENTS

A: SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

Nature of activities and reporting entity

Capital Area Agency on Aging-District II, Inc. (the Agency) is a non-profit entity incorporated in 1974 to ensure the availability of supportive, nutrition, and volunteer services to people aged 60 and older in the ten parishes surrounding the Baton Rouge capital area. It also serves as an advocate and provides leadership on behalf of the elderly. The Agency coordinates funding to the parish councils on aging and monitors their providing of services to older citizens.

Basis of accounting

The Agency prepares its financial statements on the accrual basis of accounting. Under this method of accounting, revenue is recognized when earned or billed, and expenses are recognized when goods or services are received and the obligation for payment is incurred.

Basis of presentation

Financial statement presentation follows the guidance of the Financial Accounting Standards Board Accounting Standards Codification (FASB ASC). Under those standards, the Organization is required to report information regarding its financial position and activities under two classes of net assets as follows:

Net assets without donor restrictions - resources available to support operations and not subject to donor restrictions. The only limits on the use of net assets without donor restrictions are the broad limits resulting from the nature of the Organization, the environment in which it operates, the purposes specified in its corporate documents and its application for tax-exempt status, and any limits resulting from contractual agreements with creditors and others that are entered into in the course of its operations.

Net assets with donor restrictions - resources that are subject to donor-imposed restrictions. Some restrictions are temporary in nature, such as those that are restricted by a donor for use for a particular purpose or in a particular future period. Other restrictions may be perpetual in nature; such as those that are restricted by a donor that the resources be maintained in perpetuity.

When a donor's restriction is satisfied, either by using the resources in the manner specified by the donor or by the passage of time, the expiration of the restriction is reported in the financial statements by reclassifying the net assets from net assets with donor restrictions to net assets without donor restrictions.

Use of estimates

The preparation of financial statements in conformity with accounting principles generally accepted in the United States of America requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosure of contingent assets and liabilities at the date of the financial statements and the reported amounts of revenues and expenses during the reporting period. Actual results could differ from those estimates.

A: SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)

Revenue and expense recognition

Contributions and unconditional promises to give are measured at their fair values and are reported as an increase in net assets. The Agency reports gifts of cash and other assets as increases in net assets with donor restrictions if they are received with donor stipulations that limit the use of the donated assets, or if they are designated as support for future periods. When donor restrictions expire, that is, when the stipulated time restriction ends or the purpose of the restriction is accomplished, net assets with donor restrictions are reclassified to net assets without donor restrictions and reported in the Statement of Activities as net assets released from restrictions.

For grant revenues that are deemed to be exchange transactions, the Agency applies the following five-step process:

- Identification of the contract with the customer;
- Identification of the performance obligations of the contract;
- Determination of the transaction price;
- Allocation of the transaction price to the identified performance obligations; and
- Recognition of revenue when (or as) an entity satisfies the identified performance obligations.

The Agency receives grant funding from federal agencies, state and local governments, and private sources. Grant revenue received for grants determined to be exchange transactions are recognized when performance obligations are satisfied over a period of time as services are provided and the grantor receives benefits. Revenue is recognized only to the extent of allowable expenditures under the terms of the grants. Excess expenses incurred are non-reimbursable to the Agency. Advance payments from grantors are recorded as refundable advances until expensed for its intended purpose.

Expenses are recorded when incurred in accordance with the accrual basis of accounting.

Fixed assets and depreciation

Acquisitions of property and equipment amounting to \$1,000 or more are capitalized. Fixed assets are carried at cost less accumulated depreciation. The assets are depreciated for financial reporting purposes using the straight-line method over estimated useful lives of five to ten years. When property is retired or otherwise disposed of, the accounts are relieved of the applicable cost and accumulated depreciation, and any resulting gain or loss is reflected in operations.

Donated services

No amounts have been reflected in the financial statements for donated services. The Agency pays for most services requiring specific expertise. However, many individuals volunteer their time and perform a variety of tasks that assist the Agency with its various program activities.

Cash

For the purpose of the statement of cash flows, the Agency considers all unrestricted cash and short-term savings to be cash.

A: SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)

Under the requirements of its grant funding from the State of Louisiana, the Agency must collateralize cash balances held in financial institutions that are in excess of federal deposit insurance. Such deposits are collateralized under a security pledge arrangement with the financial institution which meets the requirements of state law.

Prepaid expenses

The cost of insurance and other services for which benefits extend over more than one accounting period have been recorded as prepaid and are expensed in the period to which they apply.

Functional expenses

The cost of providing various programs and activities have been summarized on a functional basis in the statement of functional expenses. Accordingly, certain costs have been allocated between program services and supporting services benefited. Salaries and wages, related payroll taxes, and benefit allocations are determined by management on an equitable basis based on time and effort.

Budget policy

Budgets for the various programs are prepared by the Agency's Chief Financial Officer, reviewed by the Executive Director, and approved by the Agency's Board of Directors and program grantors. Appropriations from the Governor's Office of Elderly Affairs under Federal Title III lapse at year end. Title IV and other federal appropriations lapse at the federal fiscal year end. Actual amounts are compared to budgeted amounts periodically during the fiscal year as a management control device.

The Agency may transfer funds between budgetary line items as often as required but must obtain prior approval from the Governor's Office of Elderly Affairs with respect to funds received under contracts from that agency.

Receivables and bad debts

Management believes that receivables are collectible in full, and no allowance for bad debts has been provided in the financial statements.

Annual and sick leave

Employees of the Agency are entitled to paid vacation, depending on their length of service. The Agency has recorded a liability for the unused vacation attributable to all eligible employees at the employee's current rate of pay. Because accrued sick leave lapses upon termination, no amount has been accrued.

Advertising costs

The Agency expenses advertising costs as incurred.

Income tax status

The Agency, a nonprofit corporation, is exempt from federal income taxes under section 501(c)(3) of the Internal Revenue Code. Accordingly, no provision for income taxes has been included in the financial statements.

A: SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)

The Agency accounts for income taxes in accordance with the income tax accounting guidance included in the FASB ASC. Under this guidance, the Agency may recognize the tax effect from an uncertain income tax positions only if it is more likely than not that the tax position will be sustained on examination by tax authorities. The Agency has evaluated its tax positions regarding the accounting for uncertain income tax positions and does not believe that it has any material uncertain tax positions.

The Agency is subject to routine audits by taxing jurisdictions; however, there are currently no audits in progress.

Leases

The Agency uses a right-of-use (ROU) model that requires a lessee to record an ROU asset and a lease liability on the statement of financial position for all leases with terms longer than 12 months. Leases are classified as either finance or operating, with classification affecting the pattern of expense recognition in the statement of activities.

B: FIXED ASSETS

The following is a summary of fixed assets at cost, less accumulated depreciation:

	2024	2023
Computer and related equipment	\$ 7,373	\$ 7,373
Office equipment	19,968	19,968
Furniture and fixtures	3,421	3,421
	<u>30,762</u>	<u>30,762</u>
Less accumulated depreciation	<u>(26,765)</u>	<u>(25,520)</u>
	<u>\$ 3,997</u>	<u>\$ 5,242</u>

Depreciation expense was \$1,245 and \$1,243 for the years ended 2024 and 2023, respectively.

C: BOARD OF DIRECTORS' COMPENSATION

Service on the Board of Directors is voluntary and, therefore, members are not compensated in the form of a per diem. Members of the Board are reimbursed for travel expenses. There were no reimbursements in 2024 or 2023.

D: PENSION AND DEFERRED COMPENSATION PLANS

The Agency administers a defined contribution pension plan covering all employees with one year or more of service. Employer contributions amounting to 5% of an employee's salary are made annually and benefits are fully and immediately vested. Pension expense of \$39,493 and \$33,198 including administrative charges, is reported in fringe benefits for 2024 and 2023, respectively.

The Agency also maintains a voluntary salary reduction tax deferred compensation plan for employees electing to participate. The Agency does not make any contributions to this plan.

E: RECEIVABLES ON FUNDING CONTRACTS

Receivables on funding contracts at June 30, 2024 and 2023, consist of the following:

	<u>2024</u>	<u>2023</u>
Governor's Office of Elderly Affairs:		
SCSEP Program	\$ 152,602	\$ 251,891
Medicare Enrollment Assistance Program	1,730	4,820
ARP III C-1 Area Agency Administration	7,267	21,801
ARP III C-1 Nutritional Services	5,164	-
ARP III C-2 Nutritional Services	29,285	5,424
ARP III D Disease Prevention and Health Promotion	2,217	4,434
ARP LTC Ombudsman Volunteer Recruiter	56,597	29,220
Title III-B Supportive Services	4,640	-
NSIP Cash in Lieu	112,992	74,151
Other	-	2,466
	<u>\$ 372,494</u>	<u>\$ 394,207</u>

F: LEASE COMMITMENTS

The Agency currently leases its office space under an operating lease that is on a month-to-month basis with monthly rent of \$4,505.

Lease expense was \$54,057 and \$54,058 for the years ended 2024 and 2023, respectively.

G: ECONOMIC DEPENDENCY

The Agency receives the majority of its revenue from grants administered by the Louisiana Governor's Office of Elderly Affairs. The grant amounts are appropriated each year by the federal and Louisiana state governments. If significant budget cuts are made at the federal and/or state level, the Agency's funding could be reduced significantly and have an adverse impact on its operations. However, management is not aware of any actions by Agency funding sources that will adversely affect operations in the next fiscal year.

The Agency receives support from a number of sources. Significant among those are the following, reflecting their percent of total revenues provided in 2024 and 2023:

	<u>2024</u>	<u>2023</u>
Governor's Office of Elderly Affairs	77%	78%
Local Support - Title IIIC-1/IIIC-2 Meals	21%	21%

H: INTER-PROGRAM TRANSFERS

Transfers in and out are listed by program type for the year ended June 30, 2024 and 2023:

Year ended June 30, 2024					
Transfers In From:					
Transfers Out From:	Agrea Agency Admin	Title III C-1	Title III C-2	Aging & Disability Resource Center/SenioRx	Total Transfers Out
Local	\$ 21,015	\$ -	\$ -	\$ -	\$ 21,015
DOI - SHIP Outreach	-	-	-	18,709	18,709
N.S.I.P.	-	184,543	498,938	-	683,481
Total Transfers In	<u>\$ 21,015</u>	<u>\$ 184,543</u>	<u>\$ 498,938</u>	<u>\$ 18,709</u>	<u>\$ 723,205</u>

Year ended June 30, 2023					
Transfers In From:					
Transfers Out From:	Agrea Agency Admin	Title III C-1	Title III C-2	Evidence-Based Wellness	Total Transfers Out
Local	\$ 22,244	\$ -	\$ -	\$ -	\$ 22,244
Other	-	-	-	5,749	5,749
N.S.I.P.	-	124,079	359,635	-	483,714
Total Transfers In	<u>\$ 22,244</u>	<u>\$ 124,079</u>	<u>\$ 359,635</u>	<u>\$ 5,749</u>	<u>\$ 511,707</u>

I: FEDERALLY ASSISTED AND OTHER GOVERNMENT PROGRAMS

Federal and state assistance programs represent an important source of funding for the Agency. The federal programs are audited annually in accordance with the Uniform Guidance. Other programmatic audits may be conducted by grantor agencies. Prior audits have not resulted in any significant disallowed costs. However, grantor agencies may conduct or require additional examinations which could result in the cancellation of grants or contracts, the disallowance of costs charged to the grant or require the repayment of any questioned costs identified, and such repayments may be material to the financial statements.

J: SUBCONTRACTOR AUDITS

All Council on Aging subcontractors and certain other entities receiving funding from the Agency are responsible for having an independent audit performed in accordance with government auditing standards and, additionally, in accordance with the Single Audit Act if federal expenditures exceed specified thresholds.

K: NET ASSETS

Net assets with donor restrictions consist of funds designated by donors or grantors for specific purposes or programs and total \$484,788 and \$620,178 at June 30, 2024 and 2023, respectively.

Net assets were released from donor restrictions by incurring expenses satisfying the purpose restrictions specified by donors as follows:

	<u>2024</u>	<u>2023</u>
Purpose restriction accomplished:		
Area Agency Administration	\$ 312,474	\$ 339,787
Title IIIB Supportive Services	779,567	845,035
Title IIIC Congregate and Home Delivered Meals	3,260,849	3,329,920
Title IIID Preventive Health	64,960	69,725
Title IIIE Caregiver Support	302,060	318,902
Long Term Care program	437,422	414,457
SCSEP Program	662,682	633,138
SenioRx / ADRC program	180,924	180,806
Expanding Public Health	191,367	35,265
Nutritional Services Incentive program	683,481	483,714
Medicare Enrollment Assistance	13,548	7,210
Senior Health Insurance	18,709	-
Volunteer Recruiter	68,202	35,871
Total restrictions released	<u>\$ 6,976,245</u>	<u>\$ 6,693,830</u>

L: CONCENTRATIONS OF CREDIT RISK

The Agency maintains deposits in a local financial institution with balances at times that may exceed the \$250,000 federal insurance provided by the Federal Deposit Insurance Corporation. At June 30, 2024, collateral in the amount of \$706,090 was provided to cover deposits in excess of federal insurance coverage, as required.

M: CONTINGENCIES

The Agency receives a portion of its revenues from government grants and contracts, all of which are subject to audit by the governments. The ultimate determination of amounts received under these programs generally is based upon allowable cost reported to and are subject to audit by the government. Until such audits, if any, there exists a contingency to refund any amount received in excess of allowable costs. Management is of the opinion that no material liability will result from such audits.

N: LIQUIDITY

The following represents the Agency's financial assets as of June 30, 2024 and 2023:

	<u>2024</u>	<u>2023</u>
Financial assets at year end:		
Cash	\$ 635,801	\$ 727,681
Receivables	<u>626,442</u>	<u>574,619</u>
Total financial assets	1,262,243	1,302,300
Less amounts unavailable to be used for general expenditures within one year, due to donor restrictions	<u>484,788</u>	<u>620,178</u>
Total financial assets available to management for general expenditures within one year	<u>\$ 777,455</u>	<u>\$ 682,122</u>

The Agency maintains a practice of structuring its financial assets to be available as its general expenditures, liabilities, and other obligations come due.

O: NON-CASH INVESTING AND FINANCING ACTIVITIES

There were no non-cash investing and financing activities in fiscal year 2024 or 2023.

P: SUBSEQUENT EVENTS

Subsequent events were evaluated through December 18, 2024, which is the date the financial statements were available to be issued.

SUPPLEMENTAL INFORMATION

CAPITAL AREA AGENCY ON AGING – DISTRICT II, INC.
DESCRIPTION OF PROGRAMS

Title III C-1 Area Agency Administration (AAA)

The Title III C-1 Area Agency Administration (AAA) Program accounts for the administration of the services provided to the elderly. Title III C-1 AAA funds are provided by the U.S. Department of Health and Human Services through the Governor's Office of Elderly Affairs, which "passes through" the funds to the Capital Area Agency on Aging. These funds are used to pay the costs of administering programs.

Title III-B Program

The Title III-B Program is used to account for the support services, which include access services, in-home services, community services, and transportation for the elderly. Title III-B funds are provided by the U. S. Department of Health and Human Services through the Governor's Office of Elderly Affairs, which "passes through" the funds to the Capital Area Agency on Aging, which "passes through" the funds to the various service providers.

Title III C-1 Program

The Title III C-1 Program accounts for the revenues and expenditures of federal and state grants for congregate meals for the elderly in strategically located centers. These funds are provided in the same manner as Title III-B above.

Title III C-2 Program

Title III C-2 funds are used to provide nutritional meals to home-bound older persons. These funds are provided in the same manner as Title III-B above.

Title III-D Program

The Title III-D Program accounts for funds used to provide disease prevention and health promotion services. This includes wellness activities and medication management services. These funds are provided in the same manner as Title III-B above. A portion of the medication management services is provided directly by the Agency through medication management seminars.

Title III-E Program

The Title III-E Program accounts for funds which are used to provide various caregiver support services. These include public education, information and assistance; support groups, in-home respite care; material aid; personal care services and sitter services. These funds are provided in the same manner as Title III-B above.

United Way Program

The United Way Program is used to account for funds received from the Capital Area and other United Way organizations to supplement administrative costs, the home delivered meals program and a Personal Care Program.

Regional Office of LA Aging and Disability Resource Center (ADRC) and SenioRx

The Agency is designated by the Governor's Office of Elderly Affairs as the Aging and Disability Resource Center (ADRC) for a 13-parish area. The ADRC offers a "one-stop-shop" for public and private programs at the community level that will help individuals who are 60 years and older and individuals with adult-onset disabilities. This program helps consumers find the answers and information needed to improve their health, independence and quality of life. The Louisiana Senior Prescription Drug Program, operating through the ADRC, links qualified low-income and disabled adults to free or discounted drugs directly from the pharmaceutical manufacturer.

N.S.I.P. Program

The Nutritional Services Incentive Program (N.S.I.P.) administered by the U.S. Department of Health and Human Service is used to account for the administration of Food Distribution Program funds, through the Louisiana Governor's Office of Elderly Affairs, which "passes through" the funds to the Capital Area Agency on Aging. This program reimburses the area agencies on a per unit basis for each congregate and home delivered meal served to an eligible participant so that U.S. food and commodities may be purchased to supplement these programs.

Utility Assistance Program

The Utility Assistance Program is used to account for the administration of programs sponsored by local utility companies who collect contributions from service customers and employees. These contributions and the utility companies' corporate donations are remitted to the Agency which "passes through" the funds to the various councils to provide assistance to the elderly with emergencies in the payment of energy costs.

Medicare Enrollment Assistance Program

The Medicare Enrollment Assistance Program is used to provide outreach to eligible Medicare beneficiaries regarding the benefits available under federal and state programs for older Americans. This program is also used to conduct research, demonstrations, and evaluations for high-quality health care at a reasonable cost. The program will focus on expanding agency efforts to improve the efficiency of payment, delivery, access and quality of our health care programs.

Evidence-Based Wellness

The Evidence-Based Wellness Program deploys evidence-based chronic disease self-management programs targeted at older adults with chronic conditions to maintain and improve their health status.

Title III B, Long Term Care Ombudsman Services

The Title III B, Long Term Care Ombudsman provides funding to design and implement programs for the provision of long-term care ombudsman services for individuals living in long-term care facilities.

Senior Community Services Employment Program

The Senior Community Service Employment Program is a community service and work-based job training program for older Americans. Authorized by the Older Americans Act, the program provides training for low-income, unemployed seniors. Participants also have access to employment assistance through American Job Centers.

Expanding the Public Health Workforce (STPH)

The Title III C Program accounts for the revenues and expenditures of federal grants for providing training related to selected mental health topics, selected nutrition topics, and first aid certification to seniors, Council on Aging, and staff of other interested community organizations. These funds are provided in the same manner as Title III-B above.

Other Programs

Other grants and contributions may be used to support various programs as the need arises.

CAPITAL AREA AGENCY ON AGING - DISTRICT II, INC.
DETAILED SCHEDULE OF PROGRAM ACTIVITIES

For the year ended June 30, 2024

WITHOUT DONOR RESTRICTIONS

	LOCAL	Evidence-Based Wellness	TITLE III C-1 AAA	TITLE III-B	TITLE III C-1	TITLE III C-2	TITLE III-D	TITLE III-E	American Recovery Plan TITLE III C-1 AAA	American Recovery Plan TITLE III-B	American Recovery Plan TITLE III C-1	American Recovery Plan TITLE III C-2	American Recovery Plan TITLE III-D
SUPPORT AND REVENUE													
Governmental:													
Federal and State grants passed through													
Governor's Office of Elderly Affairs	\$ -	\$ -	\$ 225,468	\$ 574,539	\$ 569,158	\$ 800,582	\$38,408	\$234,156	\$ 87,208	\$ 172,876	\$ 64,158	\$ 351,752	\$ 26,603
Department of Insurance	-	-	-	-	-	-	-	-	-	-	-	-	-
State of Louisiana													
Governor's Office of Elderly Affairs	-	-	-	-	-	-	-	-	-	-	-	-	-
Other:													
Capital Area United Way	-	-	-	-	-	-	-	-	-	-	-	-	-
Annual fund raisers	29,925	-	-	-	-	-	-	-	-	-	-	-	-
Local support - meal programs	-	-	-	-	168,457	944,492	-	-	-	-	49,042	312,392	-
Other	25,840	18,576	-	-	-	-	-	10,789	-	-	-	-	-
	<u>55,765</u>	<u>18,576</u>	<u>225,468</u>	<u>574,539</u>	<u>737,615</u>	<u>1,745,074</u>	<u>38,408</u>	<u>244,945</u>	<u>87,208</u>	<u>172,876</u>	<u>113,200</u>	<u>664,144</u>	<u>26,603</u>
EXPENSES													
Administration:													
Salaries	-	1,748	155,368	-	-	-	23,591	-	54,449	-	-	-	20,448
Payroll tax and fringe benefits	2,723	405	34,200	-	-	-	5,396	-	9,994	-	-	-	3,482
Travel	13	1,163	6,726	-	-	-	671	-	1,012	-	-	-	1,078
Operating services	1,452	3,958	30,713	-	-	-	6,848	-	8,526	-	-	-	833
Operating supplies	1,226	36	-	-	-	-	666	-	3,596	-	-	-	279
Professional services	382	764	4,476	-	-	-	1,236	-	6,435	-	-	-	483
Other costs	23,462	-	15,000	-	-	-	-	-	3,196	-	-	-	-
Capital Outlay	-	-	-	-	-	-	-	-	-	-	-	-	-
	<u>29,258</u>	<u>8,074</u>	<u>246,483</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>38,408</u>	<u>-</u>	<u>87,208</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>26,603</u>
CATERED MEALS - MEALS PROGRAM													
Raw food	-	-	-	-	394,085	902,080	-	-	-	-	29,873	142,659	-
Labor and non-edibles	-	-	-	-	291,638	1,095,520	-	-	-	-	19,170	169,732	-
	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>685,723</u>	<u>1,997,600</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>49,043</u>	<u>312,391</u>	<u>-</u>
Contracted social services:													
Alzheimer's Services of Capital Area	-	-	-	-	-	-	-	37,000	-	-	-	-	-
Ascension Council on Aging, Inc.	-	-	-	94,421	51,411	35,586	-	2,851	-	23,538	5,312	58,149	-
Assumption Council on Aging, Inc.	-	-	-	45,727	13,469	18,188	-	761	-	11,683	6,645	13,491	-
E. Feliciana Council on Aging, Inc.	-	-	-	42,114	11,750	33,587	-	-	-	12,675	10,859	23,144	-
Home Instead dba South LA Caregiving, LLC	-	-	-	-	-	-	-	46,675	-	-	-	-	-
Iberville Council on Aging, Inc.	-	-	-	45,383	17,913	15,078	-	-	-	33,649	8,070	26,340	-
Pointe Coupee Council on Aging, Inc.	-	-	-	40,906	19,353	7,902	-	895	-	25,071	8,260	31,280	-
St. Helena Council on Aging, Inc.	-	-	-	20,393	6,466	27,374	-	-	-	7,700	6,363	21,562	-
Southeast La. Legal Services Corp.	-	-	-	-	-	-	-	-	-	-	-	-	-
Tangipahoa Council on Aging, Inc.	-	-	-	157,861	67,385	51,079	-	590	-	43,642	11,113	93,814	-
Home Instead dba LA Home; Tangi Cares, LLC	-	-	-	-	-	-	-	80,050	-	-	-	-	-
Washington Council on Aging, Inc.	-	-	-	74,597	28,368	37,336	-	75,395	-	28,210	4,351	58,289	-
W. B. R. Council on Aging, Inc.	-	-	-	34,525	12,883	9,182	-	728	-	9,430	2,969	16,933	-
W. Feliciana Council on Aging, Inc.	-	-	-	18,612	7,437	11,100	-	-	-	9,430	1,032	8,750	-
	<u>-</u>	<u>-</u>	<u>-</u>	<u>574,539</u>	<u>236,435</u>	<u>246,412</u>	<u>-</u>	<u>244,945</u>	<u>-</u>	<u>205,028</u>	<u>64,974</u>	<u>351,752</u>	<u>-</u>
Total expenses	<u>29,258</u>	<u>8,074</u>	<u>246,483</u>	<u>574,539</u>	<u>922,158</u>	<u>2,244,012</u>	<u>38,408</u>	<u>244,945</u>	<u>87,208</u>	<u>205,028</u>	<u>114,017</u>	<u>664,143</u>	<u>26,603</u>
Change in net assets before interfund transfers	26,507	10,502	(21,015)	-	(184,543)	(498,938)	-	-	-	(32,152)	(817)	1	-
OTHER FINANCING SOURCES (USES):													
Operating transfers in	-	-	21,015	-	184,543	498,938	-	-	-	-	-	-	-
Operating transfers out	(21,015)	-	-	-	-	-	-	-	-	-	-	-	-
	<u>(21,015)</u>	<u>-</u>	<u>21,015</u>	<u>-</u>	<u>184,543</u>	<u>498,938</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
Change in net assets	5,492	10,502	-	-	-	-	-	-	-	(32,152)	(817)	1	-
NET ASSETS													
Beginning of year	(53,098)	212	(1,329)	-	-	-	(266)	-	-	32,153	816	-	-
End of year	<u>\$ (47,606)</u>	<u>\$ 10,714</u>	<u>\$ (1,329)</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ (266)</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 1</u>	<u>\$ (1)</u>	<u>\$ 1</u>	<u>\$ -</u>

Note: Per instructions from OEA this schedule is prepared without consideration of compensated absences and reports capital outlay in lieu of depreciation expense

WITH DONOR RESTRICTIONS

American Recovery Plan TITLE III-E	American Recovery Plan LTC Ombudsman Volunteer Recruiter	CARES Act Aging and Disability Resource Center/SeniorRx	Vaccine Outreach Alert/Media Aging and Disability Resource Center/SeniorRx	Aging and Disability Resource Center/SeniorRx	LTC Ombudsman	MIPPA Priority 2 AAA	MIPPA Priority 3 ADRC	MIPPA Priority 3 SHIP	Senior Community Services Empl Prog	NSIP	DOI - SHIP OUTREACH	UNITED WAY	State Public Health	OTHER	TOTAL
\$ 55,905	\$ 68,202	\$ -	\$ 82,500	\$ -	\$ 435,525	\$ 2,205	\$ 2,630	\$ 8,700	\$ 662,096	\$ 582,122	\$ -	\$ -	\$ -	\$ -	\$ 5,044,793
-	-	-	-	-	-	-	-	-	-	-	14,250	-	-	-	14,250
-	-	-	-	181,893	-	-	-	-	-	-	-	-	113,316	-	295,209
-	-	-	-	-	-	-	-	-	-	-	-	1,432	-	-	1,432
-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	29,925
-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	1,474,383
-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	55,205
<u>55,905</u>	<u>68,202</u>	<u>-</u>	<u>82,500</u>	<u>181,893</u>	<u>435,525</u>	<u>2,205</u>	<u>2,630</u>	<u>8,700</u>	<u>662,096</u>	<u>582,122</u>	<u>14,250</u>	<u>1,432</u>	<u>113,316</u>	<u>-</u>	<u>6,915,197</u>
-	15,600	-	-	138,449	286,216	758	1,251	1,083	570,992	-	-	-	11,410	-	1,281,363
-	2,238	-	-	24,513	64,451	101	181	134	60,335	-	-	-	2,273	-	210,426
-	38	-	-	1,101	29,093	-	-	-	3,514	-	-	-	-	-	44,409
-	28,212	-	-	27,213	31,501	1,346	1,198	6,841	14,186	-	-	-	167	-	162,994
-	3,044	-	-	3,473	6,798	-	-	603	1,194	-	-	-	61,880	-	82,795
-	196	-	-	5,655	12,621	-	-	39	3,304	-	-	-	115,637	-	151,228
-	18,874	-	-	198	4,845	-	-	-	8,571	-	-	-	-	-	74,146
-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
-	<u>68,202</u>	<u>-</u>	<u>-</u>	<u>200,602</u>	<u>435,525</u>	<u>2,205</u>	<u>2,630</u>	<u>8,700</u>	<u>662,096</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>191,367</u>	<u>-</u>	<u>2,007,361</u>
-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	1,468,697
-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	1,576,060
-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	3,044,757
8,134	-	-	-	-	-	-	-	-	-	-	-	-	-	-	45,134
2,225	-	-	-	-	-	-	-	-	-	-	-	-	-	-	273,493
2,850	-	-	-	-	-	-	-	-	-	-	-	-	-	-	112,814
-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	134,129
-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	46,675
-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	146,433
2,190	-	-	-	-	-	-	-	-	-	-	-	-	-	-	135,857
-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	89,858
-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
100	-	-	-	-	-	-	-	-	-	-	-	-	-	-	425,584
-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	80,050
40,641	-	-	-	-	-	-	-	-	-	-	-	-	-	-	347,187
975	-	-	-	-	-	-	-	-	-	-	-	-	-	-	87,625
-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	56,361
<u>57,115</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>1,981,200</u>
<u>57,115</u>	<u>68,202</u>	<u>-</u>	<u>-</u>	<u>200,602</u>	<u>435,525</u>	<u>2,205</u>	<u>2,630</u>	<u>8,700</u>	<u>662,096</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>191,367</u>	<u>-</u>	<u>7,033,318</u>
(1,210)	-	-	82,500	(18,709)	-	-	-	-	-	582,122	14,250	1,432	(78,051)	-	(118,121)
-	-	-	-	18,709	-	-	-	-	-	-	-	-	-	-	723,205
-	-	-	-	-	-	-	-	-	-	(683,481)	(18,709)	-	-	-	(723,205)
-	-	-	-	18,709	-	-	-	-	-	(683,481)	(18,709)	-	-	-	-
(1,210)	-	-	82,500	-	-	-	-	-	-	(101,359)	(4,459)	1,432	(78,051)	-	(118,121)
12,121	-	47,916	68,100	(1,063)	(2,126)	-	-	-	(797)	367,630	30,755	8,732	78,051	65,784	653,591
<u>\$ 10,911</u>	<u>\$ -</u>	<u>\$ 47,916</u>	<u>\$ 150,600</u>	<u>\$ (1,063)</u>	<u>\$ (2,126)</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ (797)</u>	<u>\$ 266,271</u>	<u>\$ 26,296</u>	<u>\$ 10,164</u>	<u>\$ -</u>	<u>\$ 65,784</u>	<u>\$ 535,470</u>

**CAPITAL AREA AGENCY ON AGING -
DISTRICT II, INC.**
SCHEDULE OF CHANGES IN FIXED ASSETS
June 30, 2024

	Balance June 30, 2023	Reclassifications	Additions	Deletions	Balance June 30, 2024
FIXED ASSETS					
Computer and related equipment	\$ 7,373	\$ -	\$ -	\$ -	\$ 7,373
Office equipment	19,968	-	-	-	19,968
Furniture and fixtures	3,421	-	-	-	3,421
TOTAL FIXED ASSETS	<u>\$ 30,762</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 30,762</u>
 INVESTMENT IN FIXED ASSETS					
Title III C-1 Area Agency Administration	\$ 4,749	\$ -	\$ -	\$ -	\$ 4,749
Louisiana ADRC/SenioRx	6,069	-	-	-	6,069
DHH Single Point of Entry (SPOE)	8,001	-	-	-	8,001
Community Living Program	2,500	-	-	-	2,500
Title III Preventative Health	266	-	-	-	266
Senior Community Services Employment Program	797	-	-	-	797
Title III LTC Ombudsman	2,126	-	-	-	2,126
Local	6,254	-	-	-	6,254
TOTAL INVESTMENT IN FIXED ASSETS	<u>\$ 30,762</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 30,762</u>

CAPITAL AREA AGENCY ON AGING - DISTRICT II, INC.
SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS

Year ended June 30, 2024

FEDERAL GRANTOR/PASS THROUGH GRANTORS/PROGRAM TITLE	FEDERAL ASSISTANCE LISTING NUMBER	PASS-THROUGH ENTITY IDENTIFYING NUMBER	PROGRAM OR AWARD AMOUNT	TOTAL FEDERAL EXPENDITURES	TOTAL AMOUNT PROVIDED TO SUBRECIPIENTS
<u>U.S. Department of Health and Human Services</u>					
<i>Passed Through the Louisiana Governor's Office of Elderly Affairs:</i>					
Special Programs for the Aging:					
Title III, Part B Supportive Services	93.044	720220	\$ 396,737	\$ 396,737	\$ 396,737
Title III, ARP III Part B Supportive Services	93.044	720220	146,944	146,944	146,944
ARP (STPH) Expanding the Public Health Workforce	93.044	720220	113,316	113,316	-
Total Title III, Part B and ARP IIIB			<u>656,997</u>	<u>656,997</u>	
Title III, Part C-Area Agency Administration	93.045	720220	169,101	169,101	-
Title III, ARP Part C-Area Agency Administration	93.045	720220	65,406	65,406	-
Title III, Part C-1 Nutritional Services Congregate Meals	93.045	720220	459,180	459,180	459,180
Title III, ARP Part C-1 Nutritional Services Congregate Meals	93.045	720220	54,534	54,534	54,534
Title III, Part C-2 Nutritional Services Home Delivered Meals	93.045	720220	327,961	327,961	327,961
Title III, ARP Part C-2 Nutritional Services Home Delivered Meals	93.045	720220	298,989	298,989	298,989
Total Title III, Part C and ARP IIIC			<u>1,375,171</u>	<u>1,375,171</u>	
Nutritional Services Incentive Program	93.053	720102	582,122	582,122	582,122
Total Aging Cluster			<u>2,614,290</u>	<u>2,614,290</u>	
Title III, Part B Ombudsman Long-Term Care Services	93.042	721581	346,727	346,727	-
ARP Title III, Part B Ombudsman Long-Term Volunteer Recruiter	93.042	721581	68,202	68,202	-
Total Title III, Part B Ombudsman Long-Term Care Services			<u>414,929</u>	<u>414,929</u>	
Title III, Part D Disease Prevention and Health Promotion Services	93.043	720220	38,408	38,408	-
Title III, ARP Part D Disease Prevention and Health Promotion Services	93.043	720220	26,603	26,603	-
Total Title III, Part D Disease Prevention and Health Promotion Services			<u>65,011</u>	<u>65,011</u>	
Special Programs for the Aging, Title IV, and Title II, Discretionary Projects	93.048		82,500	82,500	
Title III, Part E Caregiver Support	93.052	720220	175,617	175,617	175,617
Title III, ARP Part E Caregiver Support	93.052	720220	41,929	41,929	41,929
Total Title III, Part E Caregiver Support			<u>217,546</u>	<u>217,546</u>	
Medicare Enrollment Assistance Program (MIPPA)	93.071	726094	53,310	13,535	-
<i>Passed Through the Louisiana Department of Insurance:</i>					
Center for Medicare and Medicaid Services	93.779	725542	14,250	14,250	-
<u>U.S. Department of Labor</u>					
<i>Passed Through the Louisiana Governor's Office of Elderly Affairs:</i>					
Title V Senior Community Services Employment Program	17.235	720220	771,024	595,885	-
			<u>\$ 4,232,860</u>	<u>\$ 4,017,946</u>	

CAPITAL AREA AGENCY ON AGING – DISTRICT II, INC.
NOTES TO SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS
June 30, 2024

NOTE A—BASIS OF PRESENTATION

The accompanying schedule of expenditures of federal awards (the Schedule) includes the federal award activity of the Agency under programs of the federal government for the year ended June 30, 2024. The information in this Schedule is presented in accordance with the requirements of Title 2 U.S. *Code of Federal Regulations* Part 200, *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards* (Uniform Guidance). Because the Schedule presents only a selected portion of the operations of the Agency, it is not intended to and does not present the financial position, changes in net assets, or cash flows of the Agency.

NOTE B—SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

Expenditures reported on the Schedule are reported on the accrual basis of accounting. Such expenditures are recognized following the cost principles contained in Uniform Guidance, wherein certain types of expenditures are not allowable or are limited as to reimbursement.

NOTE C—INDIRECT COST RATE

The Agency has elected to use the 10% de minimis indirect cost rate as allowed under the Uniform Guidance.

**CAPITAL AREA AGENCY ON AGING -
DISTRICT II, INC.
SCHEDULE OF COMPENSATION, BENEFITS, AND OTHER
PAYMENTS TO AGENCY HEADS**

June 30, 2024

Agency Head Name: Craig Kaberline
Executive Director

<u>Purpose</u>	<u>Amount</u>
Salary	\$ 75,150
Benefits - insurance	10,324
Benefits - retirement	3,758
Travel	1,070



**INDEPENDENT AUDITOR'S REPORT ON INTERNAL CONTROL OVER
FINANCIAL REPORTING AND ON COMPLIANCE AND OTHER MATTERS
BASED ON AN AUDIT OF FINANCIAL STATEMENTS PERFORMED
IN ACCORDANCE WITH *GOVERNMENT AUDITING STANDARDS***

The Board of Directors
Capital Area Agency on Aging - District II, Inc.

We have audited, in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States, the financial statements of Capital Area Agency on Aging – District II, Inc. (a nonprofit organization), which comprise the statement of financial position as of June 30, 2024, and the related statements of activities, functional expenses, and cash flows for the year then ended, and the related notes to the financial statements, and have issued our report thereon dated December 18, 2024.

Internal Control Over Financial Reporting

In planning and performing our audit of the financial statements, we considered Capital Area Agency on Aging - District II, Inc.'s internal control over financial reporting (internal control) to determine the audit procedures that are appropriate in the circumstances for the purpose of expressing our opinion on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of Capital Area Agency on Aging - District II, Inc.'s internal control. Accordingly, we do not express an opinion on the effectiveness of the Agency's internal control.

A deficiency in internal control exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent or detect and correct misstatements on a timely basis. A material weakness is a deficiency or combination of deficiencies in internal control such that there is a reasonable possibility that a material misstatement of Capital Area Agency on Aging - District II, Inc.'s financial statements will not be prevented, or detected and corrected on a timely basis. A significant deficiency is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies. Given these limitations, during our audit we did not identify any deficiencies in internal control that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified.

Report on Compliance and Other Matters

As part of obtaining reasonable assurance about whether the Capital Area Agency on Aging - District II, Inc.'s financial statements are free of material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit and, accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

Purpose of this Report

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the Agency's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the Agency's internal control and compliance. Accordingly, this communication is not suitable for any other purpose. Under Louisiana R. S. 24:513, this report is distributed by the Legislative Auditor as a public document.

J. A. Champagne & Co., LLP

Baton Rouge, Louisiana

December 18, 2024



**INDEPENDENT AUDITOR'S REPORT ON COMPLIANCE FOR EACH MAJOR
PROGRAM AND ON INTERNAL CONTROL OVER COMPLIANCE
REQUIRED BY THE UNIFORM GUIDANCE**

The Board of Directors
Capital Area Agency on Aging - District II, Inc.

Report on Compliance for Each Major Federal Program

Opinion on Each Major Federal Program

We have audited Capital Area Agency on Aging - District II, Inc.'s compliance with the types of compliance requirements identified as subject to audit in the *OMB Compliance Supplement* that could have a direct and material effect on each of Capital Area Agency on Aging - District II, Inc.'s major federal programs for the year ended June 30, 2024. Capital Area Agency on Aging - District II, Inc.'s major federal programs are identified in the summary of auditor's results section of the accompanying schedule of findings and questioned costs.

In our opinion, Capital Area Agency on Aging - District II, Inc. complied, in all material respects, with the requirements referred to above that could have a direct and material effect on each of its major federal programs for the year ended June 30, 2024.

Basis for Opinion on Each Major Program

We conducted our audit of compliance in accordance with auditing standards generally accepted in the United States of America; the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States; and the audit requirements of Title 2 U.S. *Code of Federal Regulations* Part 200, *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards* (Uniform Guidance). Our responsibilities under those standards and the Uniform Guidance are further described in the Auditor's Responsibilities for the Audit of Compliance section of our report.

We are required to be independent of Capital Area Agency on Aging - District II, Inc. and to meet our other ethical responsibilities, in accordance with relevant ethical requirements relating to our audit. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion on compliance for each major federal program. Our audit does not provide a legal determination of Capital Area Agency on Aging - District II, Inc.'s compliance with the compliance requirements referred to above.

Responsibilities of Management for Compliance

Management is responsible for compliance with the requirements referred to above and for the design, implementation, and maintenance of effective internal control over compliance with the requirements of laws, statutes, regulations, rules, and provisions of contracts or grant agreements applicable to Capital Area Agency on Aging - District II, Inc.'s federal programs.

Auditor's Responsibilities for the Audit of Compliance

Our objectives are to obtain reasonable assurance about whether material noncompliance with the compliance requirements referred to above occurred, whether due to fraud or error, and express an opinion on Capital Area Agency on Aging - District II, Inc.'s compliance based on our audit. Reasonable assurance is a high level of assurance but is not absolute assurance and therefore is not a guarantee that an audit conducted in accordance with generally accepted auditing standards, *Government Auditing Standards*, and the Uniform Guidance will always detect material noncompliance when it exists. The risk of not detecting material noncompliance resulting from fraud is higher than for that resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control. Noncompliance with the compliance requirements referred to above is considered material if there is a substantial likelihood that, individually or in the aggregate, it would influence the judgment made by a reasonable user of the report on compliance about Capital Area Agency on Aging - District II, Inc.'s compliance with the requirements of each major federal program as a whole.

In performing an audit in accordance with generally accepted auditing standards, *Government Auditing Standards*, and the Uniform Guidance, we:

- Exercise professional judgment and maintain professional skepticism throughout the audit.
- Identify and assess the risks of material noncompliance, whether due to fraud or error, and design and perform audit procedures responsive to those risks. Such procedures include examining, on a test basis, evidence regarding Capital Area Agency on Aging - District II, Inc.'s compliance with the compliance requirements referred to above and performing such other procedures as we considered necessary in the circumstances.
- Obtain an understanding of Capital Area Agency on Aging - District II, Inc.'s internal control over compliance relevant to the audit in order to design audit procedures that are appropriate in the circumstances and to test and report on internal control over compliance in accordance with the Uniform Guidance, but not for the purpose of expressing an opinion on the effectiveness of Capital Area Agency on Aging - District II, Inc.'s internal control over compliance. Accordingly, no such opinion is expressed.

We are required to communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit and any significant deficiencies and material weaknesses in internal control over compliance that we identified during the audit.

Report on Internal Control over Compliance

A deficiency in internal control over compliance exists when the design or operation of a control over compliance does not allow management or employees, in the normal course of performing their assigned functions, to prevent or detect and correct noncompliance with a type of compliance requirement of a federal program on a timely basis. A material weakness in internal control over compliance is a deficiency, or combination of deficiencies, in internal control over compliance, such that there is a reasonable possibility that material noncompliance with a type of compliance requirement of a federal program will not be prevented or detected and corrected, on a timely basis. A significant deficiency in internal control over compliance is a deficiency, or a combination of deficiencies, in internal control over compliance with a type of compliance requirement of a federal program that is less severe than a material weakness in internal control over compliance, yet important enough to merit attention by those charged with governance.

Our consideration of internal control over compliance was for the limited purpose described in the Auditor's Responsibilities for the Audit of Compliance section above and was not designed to identify all deficiencies in internal control over compliance that might be material weaknesses or significant deficiencies in internal control over compliance. Given these limitations, during our audit we did not identify any deficiencies in internal control over compliance that we consider to be material weaknesses, as defined above. However, material weaknesses or significant deficiencies in internal control over compliance may exist that were not identified.

The purpose of this report on internal control over compliance is solely to describe the scope of our testing of internal control over compliance and the results of that testing based on the requirements of the Uniform Guidance. Accordingly, this report is not suitable for any other purpose.

F. A. Champagne & Co., LLP

Baton Rouge, Louisiana

December 18, 2024

CAPITAL AREA AGENCY ON AGING - DISTRICT II, INC.
SUMMARY OF AUDIT RESULTS AND
SCHEDULE OF FINDINGS AND QUESTIONED COSTS

Year Ended June 30, 2024

A: SUMMARY OF AUDIT RESULTS

1. The auditor's report expresses an unmodified opinion on the financial statements of Capital Area Agency on Aging - District II, Inc.
2. No significant deficiencies or material weaknesses in internal controls relating to the audit of the financial statements are reported in the "Report on Internal Control Over Financial Reporting and on Compliance and Other Matters Based on an Audit of Financial Statements Performed in Accordance with *Governmental Auditing Standards*."
3. No instances of noncompliance material to the financial statements of Capital Area Agency on Aging - District II, Inc. were disclosed during the audit.
4. No significant deficiencies or material weaknesses in internal controls over compliance with requirements applicable to major federal award programs are reported in the "Report on Compliance for Each Major Program and on Internal Control Over Compliance Required by the Uniform Guidance."
5. The auditor's report on compliance for the major federal award programs for Capital Area Agency on Aging - District II, Inc. expresses an unmodified opinion.
6. There were no reportable audit findings relative to the major federal award programs for Capital Area Agency on Aging - District II, Inc.
7. The programs tested as a major program are as follows:
 - U. S. Department of Health and Human Services Special Programs for the Aging Cluster
8. The threshold for distinguishing Types A and B programs was \$750,000.
9. Capital Area Agency on Aging - District II, Inc. was determined to be a low-risk auditee.

B: FINDINGS - FINANCIAL STATEMENTS AUDIT

There are no findings that are required to be reported in this section of the report.

**C: FINDINGS AND QUESTIONED COSTS - MAJOR FEDERAL AWARD PROGRAM
AUDIT**

There are no findings that are required to be reported in this section of the report.

D: SCHEDULE OF CORRECTIVE ACTION TAKEN ON PRIOR YEAR FINDINGS

There were no findings in the prior year.